

CRA Advisory Board
City Hall
Quincy, Florida

Regular Meeting
March 16, 2010
6:00 P.M.

Approval of the Agenda:

The CRA advisory Board met in regular session on Tuesday March 16, 2010 at 6:20 PM, Chairman Demous called the meeting to order.

Present:

Board Members: Pamela Tribue, Clarence Tennell, Earlean Taylor, and Board Member Willie Jackson

Also Present:

CRA Manager Charles J. Hayes
CRA Attorney via Telephone

Absence:

Board Member Doris Melton

Approval of the Agenda:

Board Member Tennell made the motion to approve the agenda. Board Member Tribue seconded the motion-Motion carried.

Approval of last meeting's Minutes:

Board Member Tennell made the motion to approve the CRA Advisory Board minutes dated February 02, 2010 with any necessary corrections. Board Member Tribue seconded the motion. Motion carried.

Review of CRA Housing Rehabilitation Program:

Mr. Hayes stated to the Board that the commissioners wanted him to modify HAP Plan (Standard Housing Assistance Plan). In order to qualify an applicant for the housing program, Mr. Hayes stated that the applicant will have to donate some of there time in the process of the program or pay a percentage of the total cost of the rehab house. Mr. Hayes stated that he would like to include into Section D of the HAP Plan (see rear sheet of the HAP Plan located under Rehabilitation Housing Program tab). Mr. Hayes explained the points system located on the Appendix A of the HAP. **Board Member Willie Jackson made the motion to Recommend to CRA Regular Board to adopt the CRA Housing Rehabilitation Program with the correction noted for Section D of the Housing Program and for the Manager to get the proper language for Appendix A (tie breaking)of the Point System in the HAP Plan. Board Member Tennell seconded the Motion. Roll Call Board Member Pamela Tribue, Clarence**

Tennell, Willie Jackson and Chairman Lavern Demous voted Ayes. Board Member Earlean Taylor voted Nay-Motion Carried.

Review of CRA Commercial Façade, Landscape and Infrastructure Grant Program:

CRA Manager stated to the Board that he have made all changes to the Grant Program that was requested and brought back to the Board for a review. Mr. Hayes noted that he would make changes to the language of the Grant under the Program Eligibility to state changes that the maximum CRA amount of the CRA contributions amount of the grant is \$10,000. **Board Member Tennell made the motion to the board for the Grant not to exceed \$10,000. Board Member Willie Jackson seconded the motion. Chairman Demous, Board Member Pamela Tribue, Earlean Taylor and Board Member Willie Jackson voted Nay. Board Member Clarence Tennell voted Aye. Motion fails for the lack of Votes. The CRA voted again on the Façade Grant Program, It was motioned and seconded that the CRA will offer the Façade Grant with a maximum of \$10,000, with the maximum amount been given by the CRA in the amount of 80 percent and the business owner giving the first 20 percent of the funds. Board Member Tribue made the motion and seconded by Board Member Willie Jackson. Motion Carried. Votes were Unanimous**

Finance Report:

Mr. Hayes stated to the Board that he was working with the Finance Director to separate funds from Main Street and CRA. Mr. Hayes proceeded to go through each individual check for the Advisory Board separating them to the right category. Board Tennell had a question on the interest collected on the CRA account. Board Member Willie Jackson stated that the account Analysis charged should make the account interest balance larger.

Manager's Report:

Mr. Hayes presented the Board with a display of his next up coming project "Quincy Beautification" and asks the Board for there input on the Gateway sign that they would like to see entering into the city. The Majority of the board voted for display #2

Attorney's Report:

No Report

Board Members Concerns:

Board Member Willie Jackson stated that he would like to see a current listing of projects that the City is working on.

Board Member Earlean Taylor asks about the Web page. Mr. Hayes stated that he has someone working on Main Street and CRA Web page and hopefully both pages will launch the end of the month. Board Member Taylor; also stated that she would like for the meeting to start on time; and voiced concerns about the Board excepting excuses for someone being absence form the Board.

Board Member Pamela Tribue made the motion to excuse Mrs. Doris M. Jackson absence from the board meeting dated March 16, 2010. Board Tennell seconded the motion. Chairman Lavern Demous,

Board Member Pamela Tribue, Clarence Tennell, Earlean Taylor, and Board Member Willie Jackson all voted Ayes. Motion Carried.

Board Pamela Tribue questions the funds Tanyard Creek (\$135,000) park funds. Mr. Hayes explained to the board that he have until June 2011-Mr. Hayes noted that he had applied for an extension on the Grant. Chairman Lavern Demous stated her concern is she thinks that the CRA Advisory Board Members that donate their time should be recognize and have a sign place on Madison Street by the Monroe House.

Adjournment:

With no other business to discuss the CRA Advisory Board was dismiss.

**Chairman Lavern Demous
Presiding officer of CRA Advisory Board**