

CRA Advisory Board
City Hall
Quincy, Florida

Advisory Board
September 20, 2011
6:00 P.M.

The CRA Advisory Board met in regular session on Tuesday, September 20, 2011 at 6:18 P.M. Chairman Lavern Demous called the meeting to order.

Present:

Board Members: Doris M. Jackson, Earlean Taylor, and Clarence Tennell

Absent:

Doris Jackson
Major Willie Jackson

Also Present:

CRA Manager Charles J. Hayes
CRA Attorney Larry K. White via Telephone

Board Member Tennell made the motion to excuse Board Member Doris Jackson. Board Member Pamela Tribue seconded the motion. Votes were Unanimous. Motion Carried.

Approval of the Agenda:

It was Motioned and Seconded to approve the agenda for the CRA Advisory Board. Board Member Tennell made the Motion. Board Member Pamela Tribue seconded the motion. Motion carried.

Approval of Minutes:

Board Member Pamela Tribue made the motion to approve the minutes dated September 20, 2011. Board Member Tennell Seconded the Motion. Motion Carried.

Status of TanYard Creek Park:

Mr. Hayes stated to the Board that TanYard Creek Park is on schedule. Mr. Hayes informed the group that 99% of the park should be completed by October 10, 2011. Mr. Hayes quoted parts of the park that are completed which included Phase I, IA and Phase II. Phase 3 and 4 are 95% completed. Mr. Hayes noted that Phase V is the only Phase that the Contractors are working on at the moment which includes the amphitheater. Mr. Hayes noted that the Contractors were getting ready to pour the concrete for the theater. Mr. Hayes stated that part of the grounds are in the process of being grassed, the playgrounds are in place, a fourteen stall restroom will be built which will cost \$16,000; a ticket booth will be attached to the restroom; some of the picnic tables have arrived. Mr. Hayes noted that all of the picnic tables and chairs will have the TanYard Creek Park logo printed on them; also all tables and chairs will be mounted down; the basketball court and the last pavilion will be install next week. Mr. Hayes stated rental for the park will be available for large groups; however, sound and lights will have to be provided by the renter. Mr. Hayes confirmed that ticket sales start Monday, September 26, 2011, also for the reserve area there will be tables and chairs, people can purchase tickets on line through the web site, there will be 315 tickets for reserve seats; the web site to purchase tickets: www.quincyfloktoberfest.com; tickets also can be purchased at City Hall with

cash, credit cards or money order. No Checks. Mr. Hayes stated that he received a letter from FCT and they stated that the parking lot would have to be grassed. Mr. Tennell asked how many parking spaces will be available at the park. Mr. Hayes that there are 56 parking spaces down by the theater. Parking for Oktoberfest will be located at Carter Parrmore Field, Track Field and Football Field; the Police Department stated the estimate parking space for all three lots total 1400 parking spaces. Mr. Hayes stated that there will be shuttles transporting people back and forth to the parking lot. Mr. Hayes noted that security will be available in the parking lot and throughout the park; and handicap will be available. Mr. Hayes stated that his only concern is finding the artists somewhere to reside after the show; and rain. The actual cost for the entertainers is \$70,000 with a \$37,000 deposit that has already been disbursed; sponsors for the event total \$30,000 at the moment which includes in-kind sponsors as well. RV (in-kind), TDC (\$10,000), WCTV (In-kind); Comcast is a major sponsor (\$15,000), and will run the advertisement throughout all their stations; Cumulus 96.1 will also advertise throughout all their stations as well and Larry White. Mr. Hayes stated that coverage for Oktoberfest will be throughout Fort Walton Beach, Jacksonville, Lake City and Panama City Area. There will be a meet and greet place set for the \$15,000 sponsors, Advisory Board, Commissioners, and some of the VIP.

Finance Report:

Mr. Hayes stated to the Advisory Board if any Board Member had any questions on the report about any particular check to please come by the office with their concerns.

CRA Manager Report:

Mr. Hayes stated to the Board that they will be receiving a note book to receive their packages, he also informed the Board that the note book will have to be turned in at the end of the meetings. Mr. Hayes gave notice to the Board that he would try and get the Board at least one tickets for the concert and informed the Board that tickets were on sale. Rock the Block will be Monday, October 31, 2011 from 6:00 P.M. – 8:30 P.M.

Attorney Report:

No Report.

Board Members Concerns:

Board Member Tennell stated that he was proud of Mr. Hayes and that he is doing a great job. Chairman Lavern Demous asked where a close parking place would be for a handicap person that cannot walk a far distance. Mr. Hayes stated that the park will be ADH accessible.

Adjournment:

With no other business to discuss, Chairman Lavern Demous adjourned the CRA Advisory Board Meeting.

Chairman Lavern Demous
Presiding Officer of Advisory Board