

CRA Advisory Board  
City Hall  
Quincy, Florida

Advisory Board  
May 17, 2011  
6:00 P.M.

The CRA Advisory Board met in regular session on Tuesday, May 17, 2011 at 6:00 P.M. Chairman Lavern Demous called the meeting to order.

Present:

Board Members: Doris M. Jackson, Pamela Tribue, Major Willie Jackson, Clarence Tennell

**Absence:**

Earlean Taylor

**Also Present:**

CRA Manager Charles J. Hayes

CRA Attorney Larry K. White via Telephone

Mr. Hayes stated to the Board that Ms. Taylor mother was hospitalized and she will not be present in the meeting.

Board Member

**Approval of the Agenda:**

It was Motioned and Seconded to approve the agenda for the CRA Advisory Board. Board Member Doris Jackson made the Motion. Board Member Pamela Tribue seconded the motion. Motion carried.

**Approval of Minutes:**

a. CRA Advisory Board November 16, 2010

Board Member Doris Jackson made the motion that November 16, 2010 Minutes be approved with any necessary correction. Board Member Pamela Tribue seconded the motion. Votes were unanimous. Motion Carried.

**Preview of CRA Audit Presentation for fiscal Year ended 2010:**

Mr. Hayes stated to the Advisory Board that he was pleased to report that the CRA Department received an excellent Audit Report and will present the Board with a copy of the report at the next CRA meeting.

Board Member Tribue had a question on the audit report. Stating on page seven of the audit report "bullet number 9 which states "Significant issues discussed with management" and bullet number 10 "Difficulties encountered in performing the audit.

Mr. Hayes stated that those items listed are what the Auditors inquire within the department; however the CRA report had no finding.

#### **Discussion of Future Project for CRA:**

Mr. Hayes stated to the Board that he would like to have Advisory Board input on projects that they would like to present to Board for the upcoming year. Mr. Hayes asked the Board to take into consideration of the Tanyard Creek Park which the Regular Board approved to move forward with a loan in the amount of \$350,000.00 to complete the park. Mr. Hayes noted that the loan will be paid within a Three year period; on the other hand, with the direction of some of Regular Board Members they would like to see the loan paid out within a year.

Board Member Major Jackson asked with the \$350,000.00 loan will that complete the entire park. Mr. Hayes acknowledged that the loan in the amount of \$350,000.00 will complete the entire park. Chairman Demous had a question on the interest rate on the loan and which bank was the loan with. Mr. Hayes confirmed that Interest Rate for the loan is 3.275% with Region Bank.

Board Member Tribue refer back to the minutes of the CRA Regular Board dated February 16, 2011 where the Board agreed to additional fund in the amount \$280,000.00. Ask about the change in the amount. Mr. Hayes stated that the City Manager and the CRA Director discussed all the incidentals associated with completing park that the additional funds would be need for completion. The City Manager discussed this with the City Commission for approval.

Mr. Hayes stated to the Board that he would like for the Board to present a list of projects that they would like to see done this upcoming fiscal year. Major Jackson also stated that he would like for the Board to have a copy of the Management Plan to use as a guide for planning for year 2011.

#### **Finance Report:**

No questions on the Finance Report.

#### **Board Members Concerns:**

Major Willie Jackson stated his concerns are the park; and the structure of the park. Major noted that he thought that the park structures will be all prefabricated. Mr. Hayes explained to the Board the process of the Park which will be completed in phases. Mr. Hayes noted those restrooms were supposed to be prefabricated however there was a problem with the contractor.

Major Jackson made a comment about the house that is located in the park. Major ask was the house being lease and that this should be on the records. Major Jackson stated according to FCT (Florida Community Trust) there are requirements for the house which included making the house a Nature Reserve Center.

Mr. Hayes stated the house is being leased to Ms. Venisee for \$1.00 through the City; however Mr. Hayes noted that a letter of approval for the lease agreement with Ms. Venisee to FCT. FCT responded in writing to agree to the lease arrangement. It was stated in the letter that a room be reserved to preserve artifacts of the Quincy Area.

Board Member Tribue stated that she would like a list of future project the CRA is working on. Mrs. Tribue stated that it is important to her as a Board Member that they accomplish the project that are started and

not over load staff. Mrs. Tribue gave congratulation to Quincy Fest 2011 and thanked Mr. Hayes for allowing the Chambers of Commerce to participate. Mrs. Tribue asked; what is the status of the Façade Grant and the housing Grant.

Board Member Tennell stated that CRA district does not extend north of the City limits. Mr. Tennell gave praises to Mr. Hayes for doing a great job with the park and added that Quincy Fest was a success.

Mr. Hayes stated the CRA District is East and West of the City limits. With one area East that extends North behind the Livestock Pavilion.

Chairman Demous thanked the CRA Department for the hard work that have been put into the park and for Quincy Fest Mrs. Demous reported that she have heard great things about the event and stated to the staff and the Manager to keep up the good work.

**Manager Report:**

Mr. Hayes gave the Board a list of name that was recommended by the Board for Rehab this year acknowledging that Mr. and Mrs. William Demous house will only be prepared upon the findings from Attorney White. Mr. Hayes noted that if there is a conflict with Ms. Demous serving as a Board Member, Ms. Lisa White home will be selected for rehab. Mr. Hayes stated that amount that the Board awarded to bring the home to code is \$15,000.00 to \$17,000.00. Mr. Hayes stated that his initial plan was to present the Board with the Façade Grant for approval, but funds might be redirected to TanYard Creek Park for other incidentals.

**Attorney Report:**

No Report

**Adjournment:**

With no other business to discuss, Chairman Lavern Demous adjourned the CRA Advisory Board Meeting.

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Chairman Lavern Demous  
Presiding Officer of Advisory Board